**Refund Policy**

**We offer you up to 100% Money Back Guaranteed Services\* if you are not satisfied with our services at any stage.**

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| **Cancellation of Services (Time Interval)** | **% of Refund of Fees** |
| Within 10 Days | 100% |
| 11 to 20 Days | 70% |
| 21 to 30 Days  | 40% |
| Above 30 Days | NIL |

**Terms & Conditions**

* These schemes applicable on the following services – Income Tax, TDS, Bookkeeping, Payroll Management, VAT, Service Tax, Corporate Services, IEC Code, Trade Mark etc. However, this does not extend to Audit and Attest functions.
* 100% Advance Payment Compulsory – Govt. Fees + Professional Fees
* If any amount incurred towards govt. fees, administrative expenses before cancellation the assignment, such amount will be deducted from fees.
* Only a written communication along with valid reason (except govt. processing time) for cancellation the services will be entertained. If no valid reason, 20% extra fees will be retained as advisory fees over cancellation terms.
* We reserve the right to change the policy time to time without prior notice.
* All disputes will be subject to only appropriate Jurisdictional Court in India.